

**THE CENTURIONS OF SOUTHERN ARIZONA CHARITABLE FOUNDATION (Event)**  
**Regular Board of Directors Meeting**  
**Thursday, November 15, 2018**  
**Miramonte Homes Office | 4578 N. 1st Avenue, Suite 160 | Tucson, AZ 85718**

**MINUTES**

**I. Call to Order**

A quorum of voting members was established.

Steve Shepherd, President, called the meeting to order at 4:31 P.M.

**Board Members Present**

Voting Members:

Steve Shepherd, *President*

Don Coleman, *VP & Event Chairman*

Greg Amado, *Treasurer*

Steve Vorholzer, *Secretary*

Tom Miller, *Future Event Chair*

LaMonte Hunley, *Immediate Past President/Sergeant at Arms*

Andy Brown, *At-Large*

Leamon Crooms, *At-Large*

Eric Jacobson, *At-Large*

Marc Kinseth, *At-Large*

Ex-Officio Non-Voting Members:

Chris Hanson, *Executive Director*

**Board Members Absent**

Mike Grimes, *At-Large*

Johnny Helenbolt, *Centurion Foundation Rep (Ex-officio, non-voting)*

**Guests**

Toby Allen

Donald Davis

Bryan Hannley

Michael Osborne

Rich Rodriguez

Jeff Ronstadt

**II. Consent Agenda**

a. Approval of October 18, 2018 Minutes

b. Approval of October 2018 Financial Statements

**MOTION** to approve the Consent Agenda items as distributed; seconded and APPROVED.

## Centurions of Southern Arizona Charitable Foundation

## Balance Sheet

As of October 31, 2018

	Oct 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Commerce Bank	230,611.36
Money Market 1189	321,545.75
Total Checking/Savings	552,157.11
Accounts Receivable	
Accounts Receivable	4,851.00
Total Accounts Receivable	4,851.00
Total Current Assets	557,008.11
<b>TOTAL ASSETS</b>	<b>557,008.11</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Arizona Withholding	2,770.24
Federal Withholdings	919.99
FICA Withholding	2,074.24
FUTA Withholding	124.00
Total Payroll Liabilities	5,888.47
Total Other Current Liabilities	5,888.47
Total Current Liabilities	5,888.47
Total Liabilities	5,888.47
Equity	
Unrestricted Net Assets	377,693.10
Net Income	173,426.54
Total Equity	551,119.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>557,008.11</b>

**III. Charity Selection Committee**

B. Hannley presented the Charity Selection Committee's recommendations for The Centurions' 2019 giving from the Event proceeds:

- \$40,000 to Boys to Men Mentoring
- \$20,000 to Youth on Their Own
- \$20,000 to San Miguel High School
- Explore the potential for Centurions Members to volunteer outside of the Organization to provide in-kind support to Sunnyside High School's Teenage Parent Program and give up to \$5,000 at a future time should the funds become available from the 2019 Event.
- Designate TMC's share of the 2019 Event revenue to support its Newborn Intensive Care Unit.

**MOTION** to approve the Charity Selection Committee's recommendations for 2019 giving, as presented; seconded and APPROVED.

**IV. Old Business**

S. Shepherd discussed the revised Conflict of Interest as distributed, noting that the Confidentiality provisions in Section 4.6 are identical to the current version.

**MOTION** to approve the revised conflict of interest policy as distributed; seconded and APPROVED.

## **V. New Business**

G. Amado reported that the annual IRS 990 form had been prepared and submitted.

## **VI. President's Report**

S. Shepherd discussed several items:

- a. Executive Excellence Award—L. Hunley has been nominated and selected as a finalist for Inside Tucson Business' annual Executive Excellence Award; the award banquet is on November 14.
- b. Centurions Logo—The Centurions Branding Guide must be consulted before using our logo and the proposed use must be sent to C. Hanson for review and approval to ensure compliance to the guidelines.
- c. TMC Article in Tucson Lifestyle Magazine—TMC is being featured in the November 2018 issue of Tucson Lifestyle magazine; The Centurions are also featured in a full-page article.
- d. Centurions Office Space—S. Shepherd led a discussion on the need to seek our own office space in order to keep up with the growing needs and functions of the organization, provide adequate infrastructure (including adequate Internet) for our operations, provide meeting and storage space, and further establish The Centurions as an independent organization. Next steps include setting up a team to outline our needs, explore options, and solicit feedback.

## **VII. Event Report**

D. Coleman discussed the theme of the 2019 Event, *Love, Peace, Centurions*; confirmed the date of Event is April 27, 2019; and reported that the graphics design work and printed materials are well under way. The sales packets will be distributed at the January Membership Meeting.

## **VIII. Centurion Foundation Report**

M. Osborne reported that the Foundation is collecting the total \$9,500 from the Arizona Bowl's bowling fundraising event. Other updates include finalizing the marketing brochure, completing the Bylaws revisions, setting the 2019 Board meeting calendar, establishing an investment committee with Dan Nentl's involvement, and requesting access to the member-only website portal for the non-Centurions members on Foundation Board.

**MOTION** to approve increasing the Foundation's fundraising solicitation ask with TMC for its opioid initiative to \$25,000 in matching funds; seconded and APPROVED.

## **IX. Executive Director's Report**

C. Hanson reported on several items, including:

- a. The website is now fully up and running, including the member-only website portal and online member directory; we also now have greater ability to post news, press releases, and marketing items.
- b. The Bylaws Committee is in the final stages of finalizing the Bylaws revisions and will be soon working on revising the Membership Rules and policies.
- c. Office operations are going very well and with enhanced service to the members.

## **X. Adjournment**

With there being no further business, the meeting was adjourned at 5:52 PM.